Lock and Locker Maintenance Service Agreement



In order to provide the highest level of service H.E. Hodge Co has partnered with the premier provider of locker maintenance services, National Lock & Locker, LLC (NLL). H.E. Hodge will apply it's knowledge of the installation with the technical expertise of NLL to provide the optimum level of service.

Services to be provided by NLL will include:

- Inspect, tighten, align, lubricate and replace missing nuts and bolts for each locker under this service agreement.
- Inspect each lock and set new combination for the next school year.
- Replace or repair any broken locks. If a lock must be replaced, it will be billed on the invoice for that year.
- Labor to install missing or broken locker parts, such as hinges, handles or striker plates, will be included as part of this service agreement. The part such as hinges, handles or striker plates, will be included as part of this service agreement. The parts will be billed on the service invoice for that year.
- All additional charges for any parts will be itemized on the invoice.
- Provide Student Assignment Cards and Office Combination Sheets for the current school year.
- After lockers have been assigned, school personnel should make a list of any issues with the locker system. At that time the list will be addressed by a representative of NLL.
- * This document is a Service Agreement describing services performed for payment rendered only

Service Agreement:	Effective Date:	School Rep Initials:
listed below. Payment w discussed and agreed upo	ill be made within 30 days	the service has been completed, an invoice will be provided to the part of the start of the school year unless an alternate time frame has been ninimum 3-year contract for all new accounts in lieu of a setup charge. service.
Lock Lease Agreement:	Effective Date:	School Rep Initials:
property of NLL. and sha		ocks, along with the services listed above. The locks remain the ation of this agreement. A minimum 5-year contract for all new harges.
Annual Rate & Length	of Service:	
		per Locking Opening=\$ per Locking Opening=\$
Authorization:		
year unless cancelled by a in order to prevent prepar	either party. To cancel this ration of computer records	o After such term this agreement automatically renews each service, notice must be given prior to April 1. Such notice is required and other system planning for the current school year. After the initial he price rate for its services.
School:		Phone:
Address:		
By:		Date:
NLL Representative:		
Item Needed:	Master Records:	Previous Year Sheets:

Please fax this form to 770-205-8318 atten: Jeff Hodge or email to jhodge@hehodge.com